

RESTRICTED

6 March 1951

MEMORANDUM FOR: ADVISOR FOR MANAGEMENT

FROM: Executive Assistant Director, CD

SUBJECT: Revision of Two Branch Titles, CIA Library

1. In order to simplify the definition of functions inherent in two of the Branches of the CIA Library, it is requested that the following changes be approved and officially entered in the OCD Table of Organization:

CENTRAL RECORDS BRANCH be changed to read DOCUMENT BRANCH

CATALOGING BRANCH be changed to read BOOK BRANCH

25X1

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JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. 8 NO CHANGE
IN CLASS/DECLASSIFIED CLASS CHANGED TO: TS S C REF. JUST. _____
NEXT REVIEW DATE _____ 14/5/71
NO. PGS 1 REV CLASS U REV COORD. _____ AUTH: HR 70-3

OK
JHP
8 Mar 51

JOB NO. _____ BOX NO. _____ FLD NO. _____ DOC. NO. _____ NO CHANGE
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